

Application Form (Corporation)

TENSHOOFFICE

Applicant's Signature

Property		Room No.		Contract Date		Contract Term	
C O N T R A C T	Company Name	Furigana			Phone		
	Company Address	Furigana			E-mail		
※Initial fees can only be paid via bank transfer (including international transfers) or cash.							
H O L D E R	Name of the billing contact	Furigana			E-mail of the billing contact		
	Number of Desks/Chairs	Desk	/	Chair			
Business Description							

※The representative or responsible person in Japan must be the guarantor. Please check the box in the lower right corner of the column.

R E P R E S E N T A T I V E · E M P L O Y E E S	Name	Furigana			Date of birth	/	/	Age
	Address	Furigana			Phone			
	Nationality		Gender	M / F	Language	JP / ENG	Monthly Income JPY	Guarantor <input type="checkbox"/>
Including the representative, we plan to use the space. <input type="checkbox"/> Employees other than the representative plans to use that space. <input type="checkbox"/>					Number of use people			
Name		Gender	Language	Relationship	Date of birth	Place of employment	Phone	
Furigana		M / F	JP / ENG					
Furigana		M / F	JP / ENG					

※The undersigned hereby confirms that the following person is the contracting authority for the contract with TENSHO OFFICE.

Name	Furigana			E-mail			
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※Only those who can respond in either English or Japanese and who are not affiliated with the contracting corporation are eligible.

E M E R G E N C Y C O N T A C T	Name	フリガナ			Date of birth	/	/	Age
	Address	フリガナ			Phone			
	Nationality		Gender	M / F	Language	JP / ENG	Relationship	

Key Pickup Date				How to Sign			
<input type="checkbox"/> We would like to pickup the key on the contract start date. <input type="checkbox"/> We would like to pickup the key at a later date. ※TENSHO OFFICE will hold your key.				<input type="checkbox"/> We would like to sign in the presence on the contract start date. <input type="checkbox"/> We would like to sign via electronic contract in advance. ※TENSHO OFFICE only accept this if you are unable to be present on the contract start date.			

Please verify that all required information has been provided and submitted via **Email** along with the required documents.

[Contact] Tensho Building Inc. GINZA GRANDIR BUILDING 7F and 8F, 3-10-1 GINZA, CHUO-KU, TOKYO TEL : 03-3567-4211