

Application Form (Corporation)

TENSHO OFFICE

Applicant's Signature

Property		Room No.		Contract Date		Contract Term	
C O N T R A C T H O L D E R	Company Name	Furigana		Phone			
	Company Address	Furigana		E-mail			
				Date of incorporation	Number of employees		
				/ /	people		
	※Initial fees can only be paid via <u>bank transfer</u> (including international transfers) or <u>cash</u> .						
	Name of the billing contact	Furigana		E-mail of the billing contact			
	Number of Desks/Chairs	Desk / Chair					
	Business Description						

※The representative or responsible person in Japan must be the guarantor. Please check the box in the lower right corner of the column.

R E P R E S E N T A T I V E E M P L O Y E E S	Name	Furigana		Date of birth	/ / Age			
	Address	Furigana		Phone				
				E-mail				
	Nationality		Gender	M / F	Language	JP / ENG	Monthly Income JPY	Guarantor <input type="checkbox"/>
	<input type="checkbox"/> Including the representative, we plan to use the space.		<input type="checkbox"/> Employees other than the representative plans to use that space.		Number of use			people
	Name	Gender	Language	Relationship	Date of birth	Place of employment	Phone	
	Furigana	M / F	JP / ENG					
	Furigana	M / F	JP / ENG					

※The undersigned hereby confirms that the following person is the contracting authority for the contract with TENSHO OFFICE.

Name	Furigana	E-mail	
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※Only those who can respond in either English or Japanese and who are not affiliated with the contracting corporation are eligible.

E M E R G E N C Y C O N T A C T	Name	フリカ*ナ		Date of birth	/ / Age		
	Address	フリカ*ナ		Phone			
				E-mail			
	Nationality		Gender	M / F	Language	JP / ENG	Relationship

Key Pickup Date	
<input type="checkbox"/>	We would like to pickup the key on the contract start date.
<input type="checkbox"/>	We would like to pickup the key at a later date. ※TENSHO OFFICE will hold your key.

How to Sign	
<input type="checkbox"/>	We would like to sign in the presence on the contract start date.
<input type="checkbox"/>	We would like to sign via electronic contract in advance. ※TENSHO OFFICE only accept this if you are unable to be present on the contract start date.

Please verify that all required information has been provided and submitted via Email along with the required documents.

[Contact] Tensho Building Inc. GINZA GRANDIR BUILDING 7F and 8F, 3-10-1 GINZA, CHUO-KU, TOKYO TEL : 03-3567-4211