

# TENSHOFFICE

## Office Rental Application (Personal)

Date \_\_\_\_\_  
Applicant's  
Signature \_\_\_\_\_

Application Property		Room No.
Desired Contract Date	Desired Contract Term	

### Applicant Information (申込者情報)

Name	Nationality	Date of Birth	Age
	Sex M / F	Phone	
Current Address		E-mail	

### Employment Information (勤務先情報)

Current Employer	Phone
Employer Address	How long?
Position	Monthly Income

### Co-applicant Information (入居者情報)

<input type="checkbox"/> Please tick/check the box if the applicant use the office				Number of Occupants _____ people	
Name	Sex	Relationship	Date of Birth	Employer	Phone
	M / F				
	M / F				

### e-invoice (電子請求書)

Name	E-mail
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Business Description	
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### Emergency Contact Number (緊急連絡先)

Name		Phone	
Address		E-mail	
Sex M / F	Nationality	Relationship	Date of Birth Age

Payment Methods	<input type="checkbox"/> Bank Transfer <input type="checkbox"/> Direct Debit (Japanese account or Citibank, N.A., only)
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\* Initial fee is to be paid through bank transfer or in cash.

備考	
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Please E-mail or Fax application form

Fax: +81-3-3567-4212 Tel: +81-3-3567-4214

Tensho Building Inc.

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